

COVER LETTER

[Date]

Chairman,
Kyauk Phyu SEZ Management Committee
No. 228/240, Strand Road ,
Ministry of Commerce (Yangon Branch)
Yangon , Myanmar

Subject: Letter of Application for Expression of Interest in partnership for the Development of Kyauk Phyu SEZ

1. We, the undersigned duly authorized to represent and act on behalf of [-----] ("**the Applicant**"), and having reviewed and fully understood all information provided in the Expression of Interest documents ("**EOI**" document), hereby apply to be a partner and stakeholders in the Kyauk Phyu SEZ Industrial Park Development Co. Ltd and Kyauk Phyu SEZ Deep Sea Port Development Co. Lt as a partner in the Myanmar Consortium of Public Companies designated by Government.

2. We are hereby submitting our Application including the following:

- a. Application in the prescribed format (Cover Letter)
- b. Details of Applicant
- c. Applicant's track record (At least three Projects Applicant implemented)
- d. Applicant financial information
- e. Other details and supporting documents

3. We acknowledge that both hardcopy and email submission of our Application is required

4. [In case of a Consortium] The Lead Member of Consortium applicant is [-----].

5. The Chairman and his authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this Application, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter of Application will also serve as authorization to any individual or authorized representative of any entity referred to in the supporting information, to provide such information deemed necessary and requested by Management Committee to verify statements and information provided in this Application, or with regard to the resources, experience, and competence of the Applicant.

6. We understand that;

- a. All information submitted under this Application shall bind the Applicant from the time of its submission, and may not be amended, revised or modified following such submission; and
- b. The Chairman may, in his sole and absolute discretion, accept or reject any Application, cancel the prequalification process, and reject all Applications.
- c. Whilst every effort will be made to protect the confidentiality of the information submitted by the Applicant, the Chairman and his authorized representatives cannot be held liable for any breach of confidentiality.
- d. To contribute the value for the land use rights as per valued by the awarded developers and CSR

7. We declare that all statements made by us and all the information pursuant to this Letter of Application are complete, true and accurate to the best our knowledge and beliefs.

For and on behalf of (name of Applicant or Lead Member of a consortium applicant)

Signed (Scanned signature required)

Name

APPLICANT DETAILS

1. Organisational Profile (Separate Response Sheets for each Consortium Member in case of Consortiums)

S/N	Description	Details (to be filled by the Applicant / Each Member)
1	Name of company	
2	Official Address	
3	Phone No.	
4	Fax No.	
5	Email Address	
6	Website Address	
7	Details of company's Registration (Please enclose attested copies of the documents)	
8	Directors & Key Executives <ul style="list-style-type: none"> • Name • Designation 	
9	Capability Statement	
10	Certifications (e.g. ISO,OHSAS, etc.)	
11	Awards	
12	Contributions towards Corporate Social Responsibility	

2. Details of person who is authorized to serve as the point of contact (for Consortiums, only lead company to submit)

S/N	Description	Details
1	Name	
2	Designation	
3	Company	
4	Address	
5	Email	
6	Tel No.	
7	Fax No.	

3. For Consortium Applicant, information regarding role of each member to be provided in the table below:

S/N	Name of companies	Status in the Consortium	Role in this project
		Lead Member	
		Member	
		Member	
		Member	

APPLICANT TRACK RECORD

		Applicant to fill up details
Project Title		
Location		
Development period (mm/yyyy – mm/yyyy) (Date of commencement of the assignment – date of (expected) commissioning)		
Period of delay in completion (if any)	Months	
	Reasons	
Brief description of project including scope of works and key achievements (economic performance, social benefits, ecological preservation), max. 200 words		
Client incl. contact person and contact details	Client name	
	Contact person	
	Telephone	
	Email	
Overall Development Value (in US\$)		
Land area (in hectares)		
Number and type of companies set up in the industrial park		
Name of key companies and size (in hectares)		

APPLICANT'S FINANCIAL INFORMATION

(To be submitted for each of the consortium members)

Except where calculations call for a percentage or ratio, all amounts to be stated in Myanmar Kyats millions

Measure	Input	Reference	LFY - 2	LFY - 1	LFY
Revenue					
Total Revenue	Revenue as of last completed financial year ("LFY")	A			
Revenue growth	Compare with previous financial year - stated as a percentage (%)	-	N/A		
Profitability					
EBITDA	Earnings before interest, tax, depreciation & amortization	B			
EBITDA Margin	State as percentage (%)	= (B / A)			
EBIT	Earnings before interest and tax	C			
EBIT Margin	State as percentage (%)	= (C / A)			
Liquidity					
Cash ratio	Cash and cash equivalents	D			
	Current liabilities	E			
	Result	= (D / E)			
Current ratio	Current assets	F			
	Result	= (F / E)			
Capital					
Total capital	Summation of total debt and total equity recorded on balance sheet	G			

Financing					
EBITDA – interest coverage	Interest expenses	H			
	Result	= (B / H)			
Funds from operations (FFO)	Net profit after taxation, excluding depreciation and amortization	I			
FFO-to-debt ratio	Total debt	J			
	Result	= (I / J)			
Debt ratio	Result	= (J / G)			

If, for any reason, the applicant is unable to provide any of the financial information requested above, please provide an explanation below (limited to 100 words):